

Visitor Policy and Screening Process

Visitor Policy

Essential visitor is defined as a family member assisting (Ex. Patients with decreased mental capacity or patients with significant mobility issues that helps make decisions for the patient or answer any questions).

Unique visitor is defined as a support person. Two visitors will be allowed per patient as defined below. Visitors will be screened daily on the unit or upon entry. The patient will provide their nurse with the name of their visitor on Inpatient units.

- All visitors will be required to wear a mask at all times, except children 8 and under.
- Visitors will be restricted in clinics, diagnostic areas and cath lab. Essential visitors only.
- Visitors will be restricted for COVID-19/PUI patients, except in end of life circumstances.

Non-Covid Patient	
ED patients	One (1) unique visitor allowed in the ED and must remain with the patient. The unique visitors will wait in their car until the patient is called into the ED. End of life situations will be handled on a case by case basis.
Inpatients/ICU/Peds/ L&D	Patient allowed two (2) identified asymptomatic visitors for duration of stay, one (1) of which will be allowed to stay overnight. Subjective symptom screen daily in room or at screening station upon initial re-entry
Pre-admit and Surgery patients	Patient identifies two (2) unique visitors for duration of stay; visitors will remain in patient's room. Patient may have one (1) unique visitor during the pre-admission process.
Cath Lab	One (1) unique visitor allowed
Clinics/ Diagnostic testing	No (0) unique visitors allowed due to space limitations. Essential visitors only.
COVID/PUI Patients	Only at end of life circumstances. Spouse/Partner/Adult Child, a single visitor may be permitted if they pass the entry screening. The visitor will wear a gown, gloves and surgical mask. The patient will wear a surgical mask, unless intubated. Staff will assist the visitor in donning and doffing so as not to cause self-contamination. Additional support persons will be permitted at the physician's discretion.

Visitor Screening Process

Do you have Covid?

Have you been tested for Covid? (in the past 2 weeks, other than clearance for surgery or Nursing Homes)

Do you live with or caretake someone with Covid?

Do you have any of the following symptoms of Covid?

- ✓ Fever >100 or chills
- ✓ Cough
- ✓ New loss of taste or smell
- ✓ Shortness of Breath or Difficulty Breathing (outside of what is normal for you)
- ✓ Fatigue
- ✓ Muscle or Body aches
- ✓ Headache
- ✓ Sore Throat
- ✓ Congestion
- ✓ Runny Nose
- ✓ Nausea or vomiting
- ✓ Diarrhea

1. Patients will provide the name of their visitor(s). An approved visitor list will be sent by the house supervisor each day for access point screeners to cross check.
2. Visitors will be screened upon entry and re-entry to facility at entrance check points. If they are asymptomatic, they will be issued an arm band and daily sticker. Visitors failing the screening process will be asked to leave the facility. If the visitor does not leave the unit the daily screening will be done on the unit and a sticker provided.
3. All visitors will be required to wear masks throughout the building. To conserve supplies, we are encouraging all to bring a mask from home. If someone arrives without a mask, one will be provided. If a visitor refuses to wear a mask, they will be asked to leave the facility.
4. Only patients will wait in the waiting areas due to limited room for social distancing, except for children and special needs patients.

Outpatient Surgery and Pre-Admit Visitors:

Pre-Admit Appt (Located in Cath Lab/Cardiac Rehab) patient may have one essential visitor to attend the pre-admit appointment with patient.

Day of Surgery: OP surgical patient will be allowed two support persons. This support person must pass the screening process and will remain at the bedside for the entire patient stay.

Cath lab procedures: will have one (1) visitor.

OP Surgery and Cath Lab: Both patient and the support person(s) will be screened upon entry. Patient and support person(s) must pass screening questions to proceed to Tower 1 or Cardiology(Cath Lab).

Patient:

Pass screen- mask and send to the department.

Fail screen- call department and nurse will report to screening station to evaluate patient.

Visitor:

A. **Pass Screen-** mask and send with patient

B. **Fail screen-** send out of facility and they will be called when patient is ready for discharge.

Patient screening at the entrances

Do you have Covid?

Have you been tested for Covid? (in the past 2 weeks, other than clearance for surgery or Nursing Homes)

Do you live with or caretake someone with Covid?

Do you have any of the following symptoms of Covid?

- | | |
|---|------------------------|
| ✓ Fever >100 or chills | ✓ Cough |
| ✓ New loss of taste or smell | |
| ✓ Shortness of Breath or Difficulty Breathing (outside of what is normal for you) | |
| ✓ Fatigue | ✓ Muscle or Body aches |
| ✓ Headache | ✓ Sore Throat |
| ✓ Congestion | ✓ Runny Nose |
| ✓ Nausea or vomiting | ✓ Diarrhea |

All patients entering the facility must be masked expect for children 8 years old or younger and patients with severe breathing issues.

Patients, visitors and Clinic staff going to Physician Offices in the Medical Office Building will be screened at their destinations. (Dr Trahan, Segura, Hebert and Jankuska)

ED – Patients with Covid type symptoms or stated Covid positive will have a red sticker placed on their armband and directed to the admission desk to sign in.

The admission clerk will ask if the patient has a red sticker.

If yes they will indicate “RED” on the white board. ED staff will monitor the white board and process the “Red” patients as per established process, i.e. straight to the back to eliminate time in the waiting room, if possible.

Lab and Radiology patients with Covid type symptoms or stated Covid positive will have a red sticker placed on their armband and directed to the radiology sign in station.

- The clerk at the sign in station will ask if the patient has a red sticker.
- If yes they will indicate “RED” on the white board.
- Admitting staff will monitor the white board and process the “Red” patients as per established process, i.e. move these patients to the front of the line in order to reduce time in the waiting room.
- Lab orders – admitting staff will put the patient’s orders in a red folder and place in the draw station basket. This will signal the phlebotomist to prioritize this patient in order to reduce time in the waiting room.

All other patients Covid type symptoms or stated Covid positive will have a red sticker placed on their armband and sent to their destination. Exception are OP surgery and Cath Lab patients will be held at screening station and department will be called to come and assess the patient.

1. Employee Screening

Employees will continually self-monitor and report signs and symptoms of Covid to their manager. The manager will notify covid19@jalh.com for tracking purposes. Employees who are febrile will not report to work.

Staff exposed or exhibiting symptoms of COVID-19 will notify their manager and may also self-report to the JALH Covid19 hotline email address at covid19@jalh.com. If the employee does not have an email address, the manager, charge nurse or house supervisor on duty can notify.

2. Vendors/Sales Reps/Others authorized to enter the facility

Vendors, etc. will be screened through the Reprax System and wear the sticker from the system to show that they have been screened.

Physical Therapy staff and Dialysis staff will be screened at the entrance and given an identifying armband.

3. Outpatient pharmacy

Customers of the pharmacy will wear a mask to enter the hospital and will not be screened.